



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

---

### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

---

**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

26 January 2015

To: MEMBERS OF THE CABINET  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 3rd February, 2015 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |        |
|----|--------------------------|--------|
| 1. | Apologies for absence    | 7 - 8  |
| 2. | Declarations of interest | 9 - 10 |

3. Minutes 11 - 14
- To confirm as a correct record the Minutes of the meeting of the Cabinet held on 8 October 2014
4. Matters Referred from Advisory Boards 15 - 50
- The notes of meetings of Advisory Boards are attached, any recommendations identified by an arrow being for determination by the Cabinet. Notices relating to any decisions already taken by Cabinet Members under the arrangements for delegated decision making have previously been circulated.
5. Matters Referred from Advisory Panels and Other Groups 51 - 66
- The minutes of meetings of Advisory Panels and Other Groups are attached, any recommendations being identified by an arrow.
- Matters for Recommendation to the Council**
6. Treasury Management Strategy Statement and Annual Investment Strategy 2015/16 67 - 104
7. Update of Anti-Fraud Policies 105 - 106
8. Policy in Respect of Discretionary Council Tax Awards 107 - 116
- Item FP 15/3 referred from Finance, Innovation and Property Advisory Board minutes of 7 January 2015
9. Revenue Estimates 2015/16 117 - 130
- Item FP 15/4 referred from Finance, Innovation and Property Advisory Board minutes of 7 January 2015
10. Capital Plan Review 2014/15 131 - 154
- Item FP 15/5 referred from Finance, Innovation and Property Advisory Board minutes of 7 January 2015
- Executive Key Decisions**
11. Mobile Homes Act 2013 - Changes to Caravan Site Licensing 155 - 166
- Item SH 14/26 referred from Strategic Housing Advisory Board minutes of 10 November 2014
12. Leisure Services - Review of Charges 2015/16 167 - 180
- Item LAA 14/45 referred from Leisure and Arts Advisory Board minutes of 8 December 2014

13. Review of Fees and Charges 2015/16 181 - 206

Item FP 15/6 referred from Finance, Innovation and Property Advisory Board minutes of 7 January 2015

#### **Executive Non-Key Decisions**

14. Overview and Scrutiny Review of Capital Renewals Provisions 207 - 210

15. Overview and Scrutiny Review of Actions to Return Empty Homes to Active Use 211 - 212

16. Airports Commission - Response to Public Consultation on Shortlisted Options for Additional Runway Capacity 213 - 228

17. Housing Allocations Scheme Review 229 - 232

Item SH 14/28 referred from Strategic Housing Advisory Board minutes of 10 November 2014

18. Local Plan Update 233 - 242

Item PE 14/28 referred from Planning and Transportation Advisory Board minutes of 18 November 2014

19. Local Plan Process and Programming 243 - 310

Item PE 14/29 referred from Planning and Transportation Advisory Board minutes of 18 November 2014

#### **Matters submitted for Information**

20. Local Indicators 2014/15 311 - 316

21. Urgent Items 317 - 318

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

#### **Matters for consideration in Private**

22. Exclusion of Press and Public 319 - 320

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

23. Urgent Items

321 - 322

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## MEMBERSHIP

Councillor N J Heslop, (Leader)  
Councillor Mrs J A Anderson, (Housing)  
Councillor J A L Balcombe, (Economic Regeneration)  
Councillor M A Coffin, (Finance, Innovation and Property)  
Councillor Mrs M F Heslop, (Leisure, Youth and Arts)  
Councillor B J Luker, (Environmental Services)  
Councillor Mrs S Murray, (Planning and Transportation)  
Councillor M R Rhodes, (Communities, Health and Community Safety)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.